



COUNTY OF SAN BENITO  
**RESOURCE MANAGEMENT AGENCY**  
PLANNING AND BUILDING INSPECTION SERVICES

2301 Technology Parkway  
Hollister, CA 95023-2513

Phone: (831) 637-5313  
E-mail: [sbcplan@cosb.us](mailto:sbcplan@cosb.us)

## APPLICATION REQUEST FORM

Note to Applicants: Please attach legible plans and materials for review by staff. If staff is unable to determine the nature of your request, project review may be delayed.

Detailed project description (Attach additional sheets, maps, site plans, etc., as appropriate):  
\_\_\_\_\_

General Plan amendment? \_\_\_\_\_ Zoning amendment? \_\_\_\_\_ C.U.P? \_\_\_\_\_ Other? \_\_\_\_\_

Project Address: \_\_\_\_\_

Assessor's Parcel Number: \_\_\_\_\_

General Plan Land Use Designation: \_\_\_\_\_ Zoning Designation: \_\_\_\_\_

Property Owner Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Email Address & Phone Number: \_\_\_\_\_

Agent/Representative: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address & Phone Number: \_\_\_\_\_

Is the property served by a public or mutual water system? Please identify provider or, if no, describe water source: \_\_\_\_\_

Is the property served by public sewer? Please identify provider or, if no, describe means/feasibility of sewage disposal: \_\_\_\_\_

Is the project located within an Alquist-Priolo fault zone? If yes, please identify fault name/zone: \_\_\_\_\_

Is the project site located within a 100-year flood zone? \_\_\_\_\_

Does the project site contain a lake, stream, pond, vernal pool, or other water feature? \_\_\_\_\_

Are there any known or mapped sensitive environmental resources on the property? \_\_\_\_\_

Does the project site contain slopes of 30% or steeper? \_\_\_\_\_

Please describe any project potential to affect scenic features as viewed from the site or onto the site: \_\_\_\_\_

Does the project site contain Prime Farmland, Grade-I soil, or otherwise fertile soil suitable for agriculture? \_\_\_\_\_

Does the project site contain any other known or mapped sensitive natural resources or hazards that would affect or be affected by the project? These may include landslides, mudflow potential, fire hazard, vegetation, important minerals, high water table, etc. \_\_\_\_\_

Will the project require the removal of vegetation? \_\_\_\_\_  
If yes, please list the amount and type of vegetation proposed for removal, including trees).  
Trees, by type? \_\_\_\_\_  
Other native vegetation? \_\_\_\_\_

Will the project require grading/moving of earth for building sites, access drives, and drainage? If yes, list the grading amounts: Cut: \_\_\_\_\_ cy Fill: \_\_\_\_\_ cy

Describe any drainage modifications: \_\_\_\_\_

Describe any new impermeable surfaces, including pavement and rooftops: \_\_\_\_\_

Describe features to offset new sources of runoff and to filter pollutants such as chemicals or sediment from runoff: \_\_\_\_\_

Describe road/access improvements: \_\_\_\_\_

Describe access-safety adequacy, including accommodation of emergency vehicles and design-hazard prevention: \_\_\_\_\_

Describe any project potential to disturb cultural resources, such as historic structures, artifacts, or human remains: \_\_\_\_\_

Describe any potential to generate substantial light, noise, or odor: \_\_\_\_\_

Describe any manufacture, use, or storage of hazardous substances: \_\_\_\_\_

If any demolition or materials export, please describe destination for solid waste, such as landfill, recycling, and/or composting: \_\_\_\_\_

Have prior permits been approved for this location? If yes, provide permit number and description: \_\_\_\_\_

Does the project require approval by a homeowners' association? If yes, has approval been received? \_\_\_\_\_

Describe open/unresolved code violations on the property: \_\_\_\_\_

Is the property under Williamson Act Contract? If yes, please include contract number: \_\_\_\_\_

**Submittal Details**

- Attach two (2) sets of site plans, floor plans and parcel maps as applicable with Application Request Form.
- Application must be legible in order to be processed.
- Applicant will be notified within seven (7) business days of planner assignment.

Property Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

Agent/ Representative Signature \_\_\_\_\_ Date \_\_\_\_\_