



# SAN BENITO COUNTY BOARD OF SUPERVISORS

Margie Barrios  
District No. 1

Anthony Botelho  
District No. 2

Pat Loe  
District No. 3  
Vice-Chair

Reb Monaco  
District No. 4  
Chair

Jaime DeLaCruz  
District No. 5

## BUDGET HEARINGS – FISCAL YEAR 2010-2011 AUGUST 10 – 12, 2010 ACTION MINUTES

The Board of Supervisors of San Benito County met in the Board Chambers beginning August 10, 2010 for budget hearings. Supervisors Botelho, Loe, Barrios, De La Cruz and Monaco were present. Also present was County Administrative Officer Susan Thompson, County Counsel Matthew Granger, Clerk of the Board Linda Churchill and Assistant Clerk Janet Slibsager. Chairman Reb Monaco presided.

### 1:30 P.M. - CALL TO ORDER:

- a) Chairman Monaco led the Pledge of Allegiance.
- b) *Upon motion duly made, seconded and carried, acknowledged Certificate of Posting.*

### BUDGET HEARING SCHEDULE

#### **1:30 P.M., TUESDAY, AUGUST 10, 2010 – BUDGET HEARINGS BEGIN**

*Budget hearings began on Tuesday, August 10, 2010 at 1:30 p.m. and were continuous until completed on Friday, August 13, 2010 at 10:18 a.m. All budget hearing items were approved temporary due pass (TDP).*

#### **1:30 P.M. WEDNESDAY, AUGUST 11, 2010 – PUBLIC HEARING**

*A public hearing re: **Capital Outlay Budget**, including capital projects and equipment financed by development impact fees, was continued to August 12, 2010 at 9:00 a.m. Budget hearings resumed upon completion of the public hearing.*

#### **INTRODUCTION , OPENING REMARKS & BUDGET OVERVIEW – County Administrative Officer**

County Administrative Officer (CAO) Susan Thompson introduced and welcomed new Planning Director Gary Armstrong.

CAO Thompson explained the inserts and handouts that needed to be included in the Budget Packet.

CAO Thompson noted that the Final Budget would be agendized for adoption on the August 24, 2010 regular Board meeting.

CAO Thompson thanked and recognized the Administrative Staff and budget team for all of their countless hours and help with the preparation of this recommended budget.

CAO Thompson provided an overview stating that this budget overall is lower than last year's adopted budget noting there are fewer staff positions in it and continuation of unpaid furloughs with staff taking salary reductions voluntarily that was negotiated last year and carried forward to this year.

CAO Thompson stated that clearly we are not balanced where we want to be with incoming revenues equaling to our outgoing costs. CAO Thompson said that we are at the point where further reductions are really going to have to be major changes in programming and the way we do business. CAO Thompson stated that the two major changes that are being looked at are: 1) With regards to the Communications center that is now currently operated under the Sheriff's auspices, we are in conversations and will be doing an analysis of cost benefits with the Santa Cruz Regional 911 which is a stand-alone Joint Powers Authority and we could potentially become a subscriber to their services rather than stand-alone on our own. 2) The Board of Supervisor's ad hoc committee that works with the City of Hollister will be exploring and moving ahead on the law enforcement consolidation study as well.

CAO Thompson referred to the colored handouts prepared by Administrative Staff and noted that the current budget gap was \$9,238,461.00 and since the budget had been printed they came up with several revenue increases bringing the budget gap to \$9,040,261.00.

CAO Thompson noted that there was a change in this year's budget document showing the OPEB costs in every budget.

CAO Thompson also stated that the recommended budget includes elimination of 20 positions countywide and to date 12 of those positions are filled with county employees. In addition four positions are recommended from full time to part time. CAO Thompson said that overall there is an eight percent reduction in the use of overtime, there are reductions in travel and training and temporary employee budgets are reduced by approximately 10%. CAO Thompson also noted that staff across the board have agreed to unpaid work furloughs which carried forward from last year and will save \$1,341,261.00 in costs that would otherwise have incurred in this budget for salaries.

CAO Thompson answered questions posed by Board members.

Assessor Tom Slavich explained the reduction in property tax revenues and stated that in the future there will probably be a negative CPI.

## **FY 2010/2011 RECOMMENDED BUDGET**

All budget hearing items are approved "temporary due pass" (TDP).

### **GENERAL GOVERNMENT**

#### **1. Board of Supervisors**

### **ONLINE PAGE**

*(Page 5)*

### **BINDER PAGE**

*(Page 5)*

CAO Thompson provided an overview.

***Upon motion made by Supervisor Botelho and seconded by Supervisor Barrios, approved TDP as recommended by CAO reducing Travel and Training by \$1200. (Unanimous)***

#### **2. Clerk of the Board**

*(Page 10)*

*(Page 10)*

CAO Thompson provided an overview.

***Upon motion made by Supervisor Barrios and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO. (Unanimous)***

#### **3. County Administrative Office**

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CAO Thompson provided an overview.

***Upon motion made by Supervisor Loe and seconded by Supervisor Monaco, approved TDP as recommended by CAO. (Unanimous)***

#### **4. Veterans Services**

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Management Analyst Janelle Cox provided an overview.

***Upon motion made by Supervisor De La Cruz and seconded by Supervisor Barrios, approved TDP as recommended by CAO. (Unanimous)***

#### **5. County Counsel**

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CAO Thompson provided an overview.

***Upon motion made by Supervisor Loe and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO. (Unanimous)***

6. Auditor

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Management Analyst Catherine Shaw provided an overview.

Marty Richman, local resident, addressed the Board.

***Upon motion made by Supervisor De La Cruz and seconded by Supervisor Botelho, approved TDP as recommended by CAO. (Unanimous)***

7. County Clerk

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Management Analyst Catherine Shaw provided an overview.

***Upon motion made by Supervisor Loe and seconded by Supervisor Barrios, approved TDP as recommended by CAO. (Unanimous)***

8. County Recorder

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Management Analyst Margie Riopel provided an overview.

***Upon motion made by Supervisor De La Cruz and seconded by Supervisor Botelho, approved TDP as recommended by CAO. (Unanimous)***

9. Elections

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Management Analyst Margie Riopel provided an overview.

***Upon motion made by Supervisor Barrios and seconded by Supervisor Loe, approved TDP as recommended by CAO with the exception of request for new software system under Computer Supplies and Professional Services. (Unanimous)***

20. Contributions to Community Based Organizations

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(Page 455)

CAO Thompson provided a handout outlining the FY 2010-2011 funding recommendations presented by the Community Foundation.

Supervisor Loe reported that she and Supervisor Botelho met with the Community Foundation and they are recommending moving forward with the recommendations from the Community Foundation with the addition of \$5000 to Jovenes de Antano and \$5000 for the Advocacy Program.

Lengthy discussion ensued.

Kathleen Johnson, Advocacy Inc.; Clay Kempf, Executive Director, Senior Council/Area Agency on Agency; and, Pauline Valdivia, Executive Director, Jovenes de Antano addressed the Board.

***Upon motion made by Supervisor Botelho and seconded by Supervisor Loe, accepted Community Foundations recommendations for funding and added \$5000 to Jovenes de Antano and \$5000 for Advocacy, Inc. (4-1 Vote. De La Cruz voted no.)***

Discussion ensued with regards to travel and training expenses. Supervisor Loe suggested that we should go back to last year's travel expenses and cut that amount by 30%.

Supervisors Botelho, De La Cruz and Loe supported going with a 30% reduction in travel expenses. Supervisors Barrios and Monaco did not support it and felt they should consider each department individually.

CAO Thompson said staff would have to bring documents in to the Board showing a 30% reduction where possible noting that she would need to work with each department.

9:00 a.m., Wednesday, August 11, 2010.

10. Treasurer (Page 51) (Page 51)

Management Analyst Janelle Cox provided an overview.

**Upon motion made by Supervisor Botelho and seconded by Supervisor Loe, approved TDP as recommended by CAO. (Unanimous)**

11. Tax Collector (Page 56) (Page 56)

Management Analyst Margie Riopel provided an overview.

**Upon motion made by Supervisor Barrios and seconded by Supervisor Monaco, approved TDP as recommended by CAO. (Unanimous)**

12. Public Administrator (Page 61) (Page 61)

Management Analyst Janelle Cox provided an overview.

**Upon motion made by Supervisor Botelho and seconded by Supervisor Barrios, approved TDP as recommended by CAO. (Unanimous)**

13. Assessor (Page 65) (Page 65)

CAO Susan Thompson provided an overview.

**Upon motion made by Supervisor Loe and seconded by Supervisor Barrios, approved TDP as recommended by CAO and adding the \$19,000 for temporary help. (Unanimous)**

14. Internal Services (Page 71) (Page 71)

Internal Services Director Rich Inman provided overview.

**Upon motion made by Supervisor De La Cruz and seconded by Supervisor Loe, approved TDP as recommended by CAO. (Unanimous)**

15. Risk Management/Insurance (Page 77) (Page 77)

Internal Services Director Rich Inman provided overview.

**Upon motion made by Supervisor Barrios and seconded by Supervisor Loe, approved TDP as recommended by CAO. (Unanimous)**

16. GIS (Page 81) (Page 81)

Management Analyst Margie Barrios provided an overview.

**Upon motion made by Supervisor Loe and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO. (Unanimous)**

17. Information Technology (Page 87) (Page 87)

Internal Services Director Rich Inman provided overview.

**Upon motion made by Supervisor Barrios and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO with a \$5000 reduction in Professional Services. (Unanimous)**

18. General Purpose / Non-Departmental Revenues (Page 92) (Page 92)

Management Analyst Catherine Shaw provided an overview.

**Upon motion made by Supervisor De La Cruz and seconded by Supervisor Loe, approved TDP as recommended by CAO. (Unanimous)**

19. General Fund Contributions/ Non-Departmental Expenditures

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Management Analyst Catherine Shaw provided an overview.

**Upon motion made by Supervisor Barrios and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO eliminating \$20,000 for Permit Streamlining, eliminating \$5000 off the Law Enforcement Consolidation Study and eliminating \$190,000 from the Litigation Expense. (Unanimous)**

**PUBLIC PROTECTION**

21. Grand Jury

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Management Analyst Margie Riopel provided an overview.

**Upon motion made by Supervisor Botelho and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO. (Unanimous)**

22. District Attorney

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(Page 106)

CAO Susan Thompson provided an overview.

**Upon motion made by Supervisor De La Cruz and seconded by Supervisor Loe, approved TDP as recommended by CAO. (Unanimous)**

23. Victim Witness

(Page 112)

(Page 112)

Management Analyst Catherine Shaw provided an overview.

**Upon motion made by Supervisor Loe and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO. (Unanimous)**

24. Public Defender

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(Page 118)

Management Analyst Catherine Shaw provided an overview.

**Upon motion made by Supervisor Botelho and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO. (Unanimous)**

1:00 p.m., Wednesday, August 11, 2010.

This afternoon session was clerked by Assistant Clerk Janet Slibsager.

25. Sheriff Operations (Patrol)

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(Page 122)

Management Analyst Catherine Shaw provided an overview.

**Upon motion made by Supervisor Loe and seconded by Supervisor Monaco, approved TDP as recommended by CAO. (Unanimous)**

**PUBLIC PROTECTION (Continued)**

26. Sheriff Communications (911)

(Page 129)

(Page 129)

Management Analyst Margie Riopel provided an overview.

**Upon motion made by Supervisor Loe and seconded by Supervisor Barrios, approved TDP as recommended by CAO. (Unanimous)**

27. Sheriff Corrections Division (Jail)

(Page 135)

(Page 135)

Management Analyst Catherine Shaw provided an overview.

Sheriff Hill stated that he did not agree with the recommendation by the CAO to eliminate 3 positions; 2 correctional officers and 1 inmate program manager. Sheriff Hill said that he would like some time to look this over and see if he has a solution.

Discussion ensued by Board members and staff with regards to making cuts in this department.

CAO Susan Thompson thanked the Sheriff for his past efforts in helping to balance the budget.

CAO Thompson said that the program manager is not a mandated portion of the Sheriff's operation and stated that if something needs to go it should be that position.

Further discussion ensued by Board members and staff.

Sheriff Hill said that if he is asked to make cuts he would like the dollar amount and he would make the decision as to where he would make the cuts.

***Upon motion made by Supervisor De La Cruz and seconded by Supervisor Loe, approved TDP, requesting the dollar amount for 2 correctional officer positions be added back into the budget for two months through December 1, 2010. (Unanimous)***

28. Sheriff Office of Emergency Services

(Page 141)

(Page 141)

Management Analyst Margie Riopel provided an overview.

***Upon motion made by Supervisor Loe and seconded by Supervisor De La Cruz, approved TDP as recommended by the CAO. (Unanimous)***

29. Sheriff Coroner

(Page 146)

(Page 146)

Management Analyst Janelle Cox provided an overview.

***Upon motion made by Supervisor Loe and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO. (Unanimous)***

30. Sheriff UNET

(Page 150)

(Page 150)

Management Analyst Catherine Shaw provided an overview.

***Upon motion made by Supervisor Loe and seconded by Supervisor Barrios, approved TDP as recommended by CAO. (Unanimous)***

31. Sheriff Drug Abuse & Rural Crime Grants

(Page 154)

(Page 153.1)

Management Analyst Catherine Shaw provided an overview.

***Upon motion made by Supervisor Barrios and seconded by Supervisor Loe, approved TDP as recommended by CAO. (Unanimous)***

32. Marshal

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CAO Susan Thompson provided an overview.

***Upon motion made by Supervisor Loe and seconded by Supervisor Botelho, approved TDP as recommended by CAO. (Unanimous)***

33. Probation

(Page 163)

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Management Analyst Janelle Cox provided an overview.

***Upon motion made by Supervisor Barrios and seconded by Supervisor Botelho, approved TDP as recommended by CAO. (Unanimous)***

34. Gang Prevention (Page 169) (Page 164)

Management Analyst Janelle Cox provided an overview.

**Upon motion made by Supervisor Loe and seconded by Supervisor Botelho, approved TDP as recommended by CAO. (Unanimous)**

35. Juvenile Detention Facility (Page 174) (Page 169)

Management Analyst Janelle Cox provided an overview.

**Upon motion made by Supervisor Loe and seconded by Supervisor Monaco, approved TDP as recommended by CAO. (Unanimous)**

36. Ag. Comm./Sealer of Weights (Page 180) (Page 175)

Management Analyst Margie Riopel provided an overview.

**Upon motion made by Supervisor Botelho and seconded by Supervisor Loe, approved TDP as recommended by CAO. (Unanimous)**

37. Mosquito Abatement Program (Page 186) (Page 181)

Management Analyst Margie Riopel provided an overview.

**Upon motion made by Supervisor Loe and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO. (Unanimous)**

38. Child Support Services (Page 191) (Page 186)

Management Analyst Catherine Shaw provided an overview.

**Upon motion made by Supervisor Loe and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO. (Unanimous)**

39. County Fire Department (Page 197) (Page 192)

Management Analyst Margie Riopel provided an overview.

**Upon motion made by Supervisor Botelho and seconded by Supervisor Loe, approved TDP as recommended by CAO, with the addition of \$7,000 to be added to special departmental expense. (Unanimous)**

40. Fish and Game Commission (Page 203) (Page 198)

Management Analyst Janelle Cox provided an overview.

**Upon motion made by Supervisor Barrios and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO. (Unanimous)**

41. Animal Control/Veterinarian Services (Page 206) (Page 201)

Management Analyst Margie Riopel provided an overview.

**Upon motion made by Supervisor Loe and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO. (Unanimous)**

42. Planning and Building (Page 210) (Page 205)

Management Analyst Margie Riopel provided an overview.

**Upon motion made by Supervisor Loe and seconded by Supervisor Barrios, approved TDP as recommended by CAO. (Unanimous)**

43. Abandoned Vehicle Abatement (Page 217) (Page 212)

Management Analyst Margie Riopel provided an overview.

***Upon motion made by Supervisor Botelho and seconded by Supervisor Loe, approved TDP as recommended by CAO. (Unanimous)***

44. General Plan (Page 221) (Page 216)

Management Analyst Margie Riopel provided an overview.

***Upon motion made by Supervisor Barrios and seconded by Supervisor Loe, approved TDP as recommended by CAO. (Unanimous)***

45. Land Development Projects (Page 225) (Page 220)

Management Analyst Margie Riopel provided an overview.

***Upon motion made by Supervisor Loe and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO. (Unanimous)***

46. Housing & Economic Development (Page 228) (Page 223)

Management Analyst Catherine Shaw provided an overview.

Lengthy discussion ensued in regards to a \$20,000 increase for membership for the Economic Development Corporation and having a board member on the committee.

***Upon motion made by Supervisor Botelho and seconded by Supervisor Monaco, approved TDP with \$20,000 reduction and a stipulation to have a discussion by August 24, 2010 that a board member is represented on the Economic Development Board. (4-1 Vote. Barrios voted no.)***

47. LAFCO (Page 233) (Page 227.1)

Management Analyst Catherine Shaw provided an overview.

***Upon motion made by Supervisor Loe and seconded by Supervisor Barrios, approved TDP as recommended by CAO. (Unanimous)***

## **EDUCATION**

48. County Library (Page 466) (Page 458)

Management Analyst Catherine Shaw provided an overview.

***Upon motion made by Supervisor Barrios and seconded by Supervisor Loe, approved TDP as recommended by CAO. (Unanimous)***

49. University of California Extension / 4-H Advisor (Page 472) (Page 464)

CAO Susan Thompson provided an overview.

***Upon motion made by Supervisor Loe and seconded by Supervisor De La Cruz, approved TDP as recommended by CAO. (Unanimous)***

50. First Five (Page 459) (Page 451)

Management Analyst Catherine Shaw provided an overview.

***Upon motion made by Supervisor Loe and seconded by Supervisor Barrios, approved TDP as recommend by CAO. (Unanimous)***

56. Capital Outlay Fund (Page 296) (Page 288)

***Upon motion made by Supervisor Loe and seconded by Supervisor Monaco, continued public hearing to 9:00 a.m., Thursday, August 12, 2010. (Unanimous)***

9:00 a.m., Thursday, August 12, 2010.

## **PUBLIC WAYS AND FACILITIES**

### **53. Road. Capital Improvement Project**

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Chairman Monaco opened the public hearing.

Management Analyst Janelle Cox provided an overview of the projects and documents with regards to the Capital Improvement Program were distributed.

There was no one from the public who wished to address the Board. Chairman Monaco closed the public hearing.

***Upon motion made by Supervisor Loe and seconded by Supervisor De La Cruz, approved TDP as recommended by the CAO. (Unanimous)***

### **56. Capital Outlay Fund**

*(Page 296)*

*(Page 288)*

Chairman Monaco re-opened the public hearing.

Management Analyst Janelle Cox provided an overview and documents with regards to the 2010-11 Adjusted Recommended Budget Capital Outlay Fund Appropriation were distributed.

There was no one from the public who wished to address the Board. Chairman Monaco closed the public hearing.

***Upon motion made by Supervisor Barrios and seconded by Supervisor De La Cruz, approved TDP as recommended by the CAO. (Unanimous)***

CAO Susan Thompson provided handouts prepared by the Administrative Staff with regards to the General Fund Budget Gap and also the Travel, Training and Meetings handout of August 11, 2010 were referenced.

Discussion ensued with regards to the merits of reducing or stopping travel/training expenses.

*Supervisor Botelho made a motion to direct staff to reallocate all the travel expenses for 2010-11 budget based on the actual figure for 2009-10*

Supervisor Loe suggested that they just freeze the amount expense and the departments will have to come back with a plan and training and certifications would be first.

*Supervisor Botelho withdrew his motion.*

***Supervisor Loe made a motion to freeze the travel amount for 2010-11 at \$236,864 and take care of training first per department and we look at those numbers and go from there. Supervisor Botelho seconded the motion.***

CAO Thompson asked who would be administering this document and what did Supervisor Loe have in mind.

Supervisor Loe stated that each department head would have to look at their travel and training and come back with a number that is strictly training and then see where we are at the end of the day.

CAO Thompson asked when was this to occur?

Supervisor Loe said it would have to occur before August 24, 2010 when the budget is adopted.

CAO Thompson asked if this was for General Fund only or countywide.

Supervisor Loe stated that it would be countywide.

Chairman Monaco called for the question.

***The motion passed by 3-2 vote. (Supervisors Botelho, De La Cruz and Loe voted yes. Supervisors Monaco and Barrios voted no.)***

**PUBLIC WAYS AND FACILITIES (continued):**

51. Public Works Admin and Engineering (Page 236) (Page 228)

Management Analyst Janelle Cox provided an overview.

***Upon motion made by Supervisor De La Cruz and seconded by Supervisor Loe, approved TDP as recommended by the CAO. (Unanimous)***

52. Public Works Roads (Page 242) (Page 234)

Management Analyst Janelle Cox provided an overview.

***Upon motion made by Supervisor De La Cruz and seconded by Supervisor Loe, approved TDP as recommended by the CAO. (Unanimous)***

54. CSA Internal Service Fund (Page 254) (Page 246)

Management Analyst Janelle Cox provided an overview.

***Upon motion made by Supervisor Loe and seconded by Supervisor Botelho, approved TDP as recommended by the CAO which includes all CSA's and CSA Internal Service Fund. (Unanimous)***

55. Bldg. & Grounds Maintenance (Page 291) (Page 283)

Management Analyst Janelle Cox provided an overview.

***Upon motion made by Supervisor Loe and seconded by Supervisor Botelho, approved TDP as recommended by the CAO. (Unanimous)***

57. Veterans Memorial Park (Page 304) (Page 296)

Management Analyst Janelle Cox provided an overview.

***Upon motion made by Supervisor De La Cruz and seconded by Supervisor Barrios, approved TDP as recommended by the CAO. (Unanimous)***

58. County Parks & Recreational Areas (Page 308) (Page 300)

Management Analyst Janelle Cox provided an overview.

***Upon motion made by Supervisor De La Cruz and seconded by Supervisor Monaco, approved TDP as recommended by the CAO. (Unanimous)***

59. Council of Governments (Page 312) (Page 304)

Management Analyst Catherine Shaw provided an overview.

***Upon motion made by Supervisor Loe and seconded by Supervisor Barrios, approved TDP as recommended by the CAO. (Unanimous)***

**HEALTH AND SANITATION**

Items 62 through 75 were considered all together.

62. Public Health Summary Fund (Page 329) (Page 321)

63. <u>Public Health Services</u>	(Page 336)	(Page 328)
64. <u>Immunization and Prevention</u>	(Page 341)	(Page 333)
65. <u>Tobacco Education</u>	(Page 342)	(Page 334)
66. <u>Ryan White AIDS Program</u>	(Page 346)	(Page 338)
67. <u>Child Health Disability Prevention</u>	(Page 349)	(Page 341)
68. <u>Maternal &amp; Child Health</u>	(Page 357)	(Page 349)
69. <u>Environmental Health</u>	(Page 361)	(Page 353)
70. <u>Local Enforcement Agency</u>	(Page 366)	(Page 358)
71. <u>Adolescent Family Life Project</u>	(Page 367)	(Page 359)
72. <u>Challenge Grant</u>	(Page 371)	(Page 363)
73. <u>Local Public Health Preparedness</u>	(Page 375)	(Page 367)
74. <u>California Children's Services Administration</u>	(Page 379)	(Page 371)
75. <u>California Children's Services Therapy</u>	(Page 383)	(Page 375)

Management Analyst Margie Riopel provided an overview for Items 62 through 75.

***Upon motion made by Supervisor De La Cruz and seconded by Supervisor Loe approved Items 62 through 75 TDP as recommended by the CAO. (Unanimous)***

76. <u>Emergency Medical Services</u>	(Page 388)	(Page 380)
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Management Analyst Margie Riopel provided an overview.

***Upon motion made by Supervisor Lo and seconded by Supervisor Barrios, approved TDP as recommended by the CAO. (Unanimous)***

77. <u>County Medical Services Participation Fee</u>	(Page 394)	(Page 386)
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Management Analyst Catherine Shaw provided an overview.

***Upon motion made by Supervisor Loe and seconded by Supervisor Botelho, approved TDP as recommended by the CAO. (Unanimous)***

## **PUBLIC ASSISTANCE**

Items 80 through 86 were considered all together.

80. <u>Human Services Agency-Administration</u>	(Page 408)	(Page 400)
81. <u>AFDC FG/U Cal Works Assistance</u>	(Page 415)	(Page 407)
82. <u>Foster Care Assistance</u>	(Page 419)	(Page 411)
83. <u>Title IV-B Child Welfare Services</u>	(Page 425)	(Page 417)
84. <u>Cal Works Support Services</u>	(Page 429)	(Page 421)
85. <u>Cal Learn</u>	(Page 433)	(Page 425)
86. <u>Cal Works – State Only</u>	(Page 437)	(Page 429)

Management Analyst Catherine Shaw provided an overview for Items 80 through 86.

***Upon motion made by Supervisor Barrios and seconded by Supervisor Monaco approved Items 80 through 86 TDP as recommended by the CAO. (Unanimous)***

1:30 p.m., Thursday, August 12, 2010.

87. Public Authority – In Home Supportive Services (Page 441) (Page 433)

Management Analyst Catherine Shaw provided an overview.

***Upon motion made by Supervisor Barrios and seconded by Supervisor De La Cruz, approved TDP as recommended by the CAO. (Unanimous)***

88. General Relief-Aid to Indigents (Page 447) (Page 439)

Management Analyst Catherine Shaw provided an overview.

***Upon motion made by Supervisor De La Cruz and seconded by Supervisor Loe, approved TDP as recommended by the CAO. (Unanimous)***

89. Community Services & Workforce Development (Page 450) (Page 442)

Management Analyst Catherine Shaw provided an overview.

***Upon motion made by Supervisor Loe and seconded by Supervisor De La Cruz, approved TDP as recommended by the CAO. (Unanimous)***

90. Migrant Labor Housing Center (Page 455) (Page 447)

Management Analyst Catherine Shaw provided an overview.

***Upon motion made by Supervisor Loe and seconded by Supervisor De La Cruz, approved TDP as recommended by the CAO. (Unanimous)***

CAO Susan Thompson indicated that there was one additional budget item that needed to be considered but is not on the agenda list since it came out of a decision that was just made on the Capital Projects budget which has to do with the purchase of the building. CAO Thompson stated that budget unit needs to be established to appropriate the funds to pay on that loan.

Chairman Monaco stated that it would be considered after completion of the next four budget items on our list.

### **BEHAVIORIAL HEALTH**

60. Mental Health (Page 316) (Page 308)

Management Analyst Catherine Shaw provided an overview.

***Upon motion made by Supervisor Loe and seconded by Supervisor De La Cruz, approved TDP as recommended by the CAO. (Unanimous)***

61. Substance Abuse (Page 323) (Page 315)

Management Analyst Catherine Shaw provided an overview.

***Upon motion made by Supervisor Loe and seconded by Supervisor Barrios, approved TDP as recommended by the CAO. (Unanimous)***

### **HEALTH & SANITATION (Continued)**

78. Integrated Waste Management (Page 397) (Page 389)

Management Analyst Margie Riopel provided an overview.

**Upon motion made by Supervisor Loe and seconded by Supervisor Botelho, approved TDP as recommended by the CAO. (Unanimous)**

79. Regional Agency

(Page 403)

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Management Analyst Margie Riopel provided an overview.

**Upon motion made by Supervisor De La Cruz and seconded by Supervisor Loe, approved TDP as recommended by the CAO. (Unanimous)**

91. DEBT SERVICES

(Page 477)

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Management Analyst Catherine Shaw provided an overview on the Long Term Debt Repayment Services budget.

CAO Thompson noted that the City of Hollister still owes the County their piece and that the City understands that and are willing to work with us.

Joe Paul Gonzalez, County Clerk/Auditor/Recorder, explained the process noting that the City of Hollister understands there was a deficit and noting that the Tax Sharing Agreement between the County and City needs exact language for future clarification.

**Upon motion made by Supervisor De La Cruz and seconded by Supervisor Barrios, approved TDP as recommended by the CAO. (Unanimous)**

Management Analyst Catherine Shaw provided an overview on the Long Term Debt Repayment Services budget referring to a handout prepared by Administrative Staff. Ms. Shaw explained that this Budget Unit 801 was established after the budget publication to appropriate for a possible debt repayment in the event that the County purchases a building during Fiscal Year 2010-2011.

**Upon motion made by Supervisor De La Cruz and seconded by Supervisor Barrios, approved TDP as recommended by the CAO. (Unanimous)**

92. APPROPRIATION FOR CONTINGENCIES

(Page 480)

(Page 472)

Management Analyst Catherine Shaw provided an overview reporting that the two amounts for contingencies recommended for this year are \$1,000,000 for the General Fund and \$1,000,000 from Solid Waste (Landfill) Fund.

**Upon motion made by Supervisor Loe and seconded by Supervisor De La Cruz, approved TDP as recommended by the CAO. (Unanimous)**

The Board adjourned at 2:22 p.m. for a break and reconvened at 2:35 p.m. re:

93. **Final Budget Deliberations**

CAO Thompson referred to the earlier handout which was a summary list titled General Fund Budget GAP as of August 12, 2010 that shows the work that the Board of Supervisors has done in the last couple of days in terms of budget reductions and items that were brought forward and showing the gap is now down to \$8,741,442 as detailed on the document.

Supervisor De La Cruz asked for a summary of General Fund departments and what the percentage is of the budget.

Lengthy discussion ensued with regards to the need for further cuts to reduce the deficit and the possible reduction in non-mandated services that the County provides.

Supervisor Botelho strongly expressed the need to make tough decisions this year noting next year would be even worse.

CAO Thompson stated that a balanced budget must be adopted and if there was a decision on cuts to be made those decisions must be made today or direction could be given for a commitment to come back with ideas for next year.

Ruth Erickson, President of the Friends of the San Benito County Library and Harriet Brin, Secretary/Treasurer of the San Benito County Friends of the Library addressed the Board in support of keeping library services.

Further discussion ensued with Board members suggesting various options for reductions in the 2010-2011 budget including potentially reducing library services and parks maintenance and exploring what levels of administration we want to have and looking into car allowances. It was the consensus of the Board that these reductions must be discussed and to move forward on those discussions within the next couple of months.

**Supervisor De La Cruz made a motion to stop the recruitment for the County Administrative Officer position and promote from within.**

Under the question. Supervisor Barrios asked what savings would be attached to this action.

CAO Thompson stated that the consultant contract was \$23,000 and they have already started the recruitment which is suppose to stop on September 1, 2010 so if you wanted to stop you may not save on the recruitment but depends on who would be hired.

Supervisor Barrios said she was talking about the position dollars not the recruitment.

CAO Thompson answered that for rest of the year at Step A the County Administrative Officer position would be around \$160,000.

**Supervisor De La Cruz repeated the motion to stop the recruitment for the County Administrative Officer position and promote from within. Supervisor Barrios seconded the motion.**

Supervisor Barrios stated they were trying to be creative here and to do everything in their power to try to maintain the level of service and this is one area we could go and save \$160,000 today.

CAO Thompson stated the savings would be from whatever position you promote from and they wouldn't save the \$160,00 because you would probably pay a new CAO for the remainder of the year, but you save the dollars from the position you promote if you don't backfill it, and the question becomes can you survive without some backfilling.

Chairman Monaco called for the question.

**The motion passed by a 3-2 vote. (Loe & Monaco voted no.)**

CAO Thompson stated that \$100,000 was just saved and also the additional \$15,000 for the litigation line item makes the savings \$85,000.

Supervisor Loe stated that we have funded the Economic Development Corporation (EDC) for three years and this would be the fourth year of funding and she was ready to eliminate it in the amount of \$50,000 or willing to eliminate it up to the amount of money that they can get private funds. Supervisor Loe stated that EDC said they could get \$30,000 so let's eliminate at least \$20,000.

Supervisor De La Cruz said we need to authorize the CAO to find reductions in the amount of \$741,442 and come back on November 1, 2010.

CAO Thompson asked the Board to please not do this but to instruct her to bring it back to the Board of Supervisors with the players who are involved. CAO Thompson said we

can bring back cost savings scenarios in the area of parks maintenance and library operations and others as directed by the Board.

*Supervisor Barrios made a motion that we look at the County parks maintenance and subsequently withdrew the motion to get some clarification.*

Public Works Administrator Steve Wittry stated he did not have the numbers as to what the savings may be but there always has to be some level of maintenance. Mr. Wittry said he would be looking into this but there are other implications that go along with it.

***Upon motion made by Supervisor Loe and seconded by Supervisor Botelho continued the hearing to 9:00 a.m., Friday, August 13, 2010. (Unanimous)***

9:00 a.m., Friday, August 13, 2010

### 93. ***Final Budget Deliberations (continued).***

CAO Susan Thompson explained that yesterday when the Board appropriated \$300,000 for payment on the building purchase it will increase the Net County-Cost by \$300,000 but the plan is to bring that same amount of money out of capital reserves to make that payment.

CAO Thompson referred to handout prepared by Administrative Staff titled "General Fund Budget Gap as of August 12, 2010" showing General Fund gap to this point in the amount of \$9,041,442 with a proposed use of fund balance in the amount of \$5,000,000 and proposed use of reserves in the amount of \$4,041,442.

CAO Thompson reiterated that regardless of the decision made today if there are any decisions made that the Board wants to pursue for potential reductions in the future that are not accomplished today, we need to adopt a balanced budget and in order to do that the Board will need to use reserves to do so. CAO Thompson stated this is a budget and it is not set in stone and the Board can also commit that they want to reduce that budget in the next few weeks or months.

Human Resources Analyst Jacki Credico explained the County's layoff policy stating that ideally it takes approximately two months which includes the Meet and Confer process.

Supervisor De La Cruz stated that he felt the need to reconsider the motion made yesterday because we've already sent out flyers and information with regards to the CAO recruitment and he thinks it is the best interest of the community that we continue the process of recruiting for a CAO.

***Supervisor De La Cruz made a motion to reinstitute the search for a new County Administrative Officer (CAO). Supervisor Loe seconded the motion. The motion passed by a 3-2 vote. (Barrios and Botelho voted no.)***

Supervisor Loe reported that she talked with Supervisor Botelho, Mandy Rose (Integrated Waste Management) and CAO Susan Thompson in regards to possibly taking in additional capacity at the John Smith Road Landfill. Supervisor Loe stated that by doing so we could meet at least the \$700,000 we have been talking about.

Supervisor Loe requested that the Chairman direct Supervisor Botelho and herself to continue looking at these numbers and see what we can come up with to bring back to the full Board of Supervisors.

Discussion ensued with regards to how to cut expenditures and possible generation of revenue.

Chairman Monaco appointed ad hoc committee of Supervisors Loe and Botelho to continue working with Director of Integrated Waste Management Department Mandy Rose on the possibility of taking in additional capacity at the John Smith Road Landfill and increasing revenue streams.

Chairman Monaco appointed ad hoc committee of Supervisors Barrios and Loe to work with County Librarian Nora Conte to explore cost savings in the library.

Chairman Monaco also asked that the ad hoc committee already in place of Supervisors Barrios and Botelho to work with Public Works and particularly look at cost savings around staffing and to look at savings in operating our Parks but also staffing issues raised in discussions around the engineers.

Chairman Monaco directed CAO staff to work with the District Attorney on staffing issues and savings in that department.

**Supervisor Barrios made a motion to put a hold on the County Administrative Officer (CAO) search and to move forward on it at a later date. Supervisor Botelho seconded the motion.**

Under the question. Supervisor Barrios explained that if we put this recruitment on hold we would have savings if we don't put someone in that position and have our Interim CAO take the lead and this would save about \$150,000 for the rest of the fiscal year.

CAO Thompson stated that you would need to look at what kind of assistance and help that the Interim is going to need to get through that period of time and it would be asking one individual to do two jobs and that may not be realistic. CAO Thompson said they would need to discuss what it would actually take to get us through for whatever period of time that is.

Supervisor Barrios stated that we have asked other employees to do the job of two people and she wouldn't mind asking this position to do the same and therefore her motion stands.

Supervisor Botelho agreed with Supervisor Barrios' comments stating that we're talking about elimination of the Undersheriff and this would impact the District Attorney's office also as we're talking about the elimination of her Administrative Assistant. Supervisor Botelho stated that he did not envision this to be forever but only for a couple of years when things turn around in this county and we're moving in a more positive direction. Supervisor Botelho stated that we need to make some difficult cuts here and it's easier to make those cuts now rather than two years from now.

Supervisor Loe stated that once the vote is taken then the vote stands because we're not going to get anybody to apply if we continue to kick this around and we're either committed or we're not and we need to take the vote and make the decision and move forward.

Chairman Monaco called for the question.

**The motion failed by a 2-3 vote. (Loe, De La Cruz & Monaco voted no.)**

Further discussion ensued with regards to the possibility of not moving forward with new software program purchase to replace Bi-Tech and also to have staff look into contracts that are not necessary.

County Clerk/Auditor/Record Joe Paul Gonzalez urged the Board to not consider this cut stating that this new software program was necessary 10 years ago and should not be put on hold.

Chairman Monaco encouraged Supervisor Barrios to work with the CAO on looking into contracts with each department.

Supervisor Barrios stated that we are in an emergency situation now and we need to get the unions in here as soon as possible to consider wage freezes.

CAO Thompson stated what can be done is to direct staff to bring a labor negotiator in and give directions and we invite the labor unions to come to the table. CAO Thompson stated that any further discussion about what you want to put on the table should be discussed in Closed Session.

Supervisor Barrios stated she does not want to lay off people and we need to get into negotiations sooner than later.

Supervisor Botelho summarized what had been discussed stating that he did not feel they were going to accomplish much more at this point and this budget is a living document and we can reduce at a future time and we need to continue to work towards reductions and that would be a task for this whole 2010-11 budget year.

**Supervisor Botelho made a motion to accept the budget TDP as presented with amendments made to date. Supervisor Loe seconded the motion.**

It was the consensus of the Board (3-2 with Supervisor Barrios & De La Cruz voting no) to take this motion and then allow public comment.

Under the question. Supervisor Barrios asked for clarification on an approval that she had voted against with regards to the Economic Development Corporation (EDC) and how that affected her vote on the entire budget.

County Counsel Matt Granger stated the decision has been made by the Board of Supervisors as a whole so now voting on the entire budget Supervisor Barrios could note her objection but the decision has been made.

Supervisor Barrios stated it was so noted then.

Chairman Monaco called for the question.

**The motion to accept the budget TDP as presented with amendments made to date passed unanimously.**

The following members of the public addressed the Board in support of the library: Ruth Erickson, President, Friends of the Library; Ginger Lobeck, Owner/Director Hollister Montessori School; Lanty R. Mason, Manager, Vonage; and Marty Richman, local resident

Nora Conte, County Librarian, also spoke in support of the library and its necessary services to the community.

**Upon motion made by Supervisor Loe and seconded by Supervisor Barrios, adjourned the budget hearings at 10:18 a.m. (Unanimous)**

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The vote of each member of the Board of Supervisors upon each matter at the foregoing meeting, unless otherwise stated, was as follows:

AYES:	SUPERVISORS: Botelho, Loe, Barrios, De La Cruz, Monaco
NOES:	SUPERVISORS: None
ABSENT:	SUPERVISORS: None

There being no further business the Board adjourned at 10:18 a.m. on Friday, August 13, 2010 to August 24, 2010 at 9:00 a.m.

**REB MONACO, CHAIRMAN**

San Benito County Board of Supervisors

**ATTEST:**

Linda Churchill, Clerk of the Board

Janet Slibsager, Assistant Board Clerk

**ADJOURN TO TUESDAY, AUGUST 24, 2010 AT 9:00 A.M.**