

San Benito High School District

1220 Monterey Street, Hollister, CA 95023
(831) 637-5831, Ext. 151

CERTIFICATE OF COMPLIANCE FOR PAYMENT OF DEVELOPER FEES

[Read this form in its entirety, including the Instructions on page 2, prior to completing form]

SECTION 1: This section to be completed by **Property Owner/Developer**

Project/Development Name (if applicable): _____

Parcel # or Address of Project: _____

Property Owner/Developer Name: _____ Phone #: _____

Mailing Address: _____ Email: _____

DEVELOPMENT CATEGORY: (Check one) Residential Commercial/Industrial

TYPE OF CONSTRUCTION: (Check one) New Construction Tear-Down/Rebuild Addition/Remodel/Expansion

*I am fully aware of my responsibilities to coordinate the processing of this form and to contact San Benito High School District ("SBHSD") to find out about the basis for school impact fees and fee increases or changes. I understand that payment of such fees shall be by **Certified or Cashier's Check** made payable to **SAN BENITO HIGH SCHOOL DISTRICT**, and may only be paid in person at the SBHSD District Office. Completion of this form by the City of Hollister/County of San Benito, full payment of fees to SBHSD, and issuance of a completed Certificate of Compliance by SBHSD is required as a prerequisite to the issuance of a building permit. I further understand that issuance of a Certificate of Compliance by SBHSD certifies compliance with SBHSD's school impact fees and requirements only; it does NOT certify compliance with any fees or requirements imposed by the applicable elementary school district within whose boundaries the Project is located (i.e., Cienega Union Elementary School District, Hollister School District, Jefferson School District, North County Joint Union School District, Panoche Elementary School District, Southside School District, Tres Pinos Union Elementary School District, or Willow Grove Union Elementary School District, as applicable). I confirm that I have read, understand, and am fully aware of the terms set forth in this form in its entirety.*

Signature of Owner/Developer

Name

Date

SECTION 2: This section to be completed by **City of Hollister / County of San Benito** (Authorized Building Dept. Officer)

A building permit is pending for the above named Project. The City/County (circle applicable jurisdiction) Building Department has calculated the square footage of the Project as described below. Payment of school impact fees to SBHSD and the applicable elementary school district within whose boundaries the Project is located is a prerequisite to the issuance of a building permit. Pursuant to Education Code section 17620(b), the City/County shall not issue a building permit for the Project absent completed Certificates of Compliance from both SBHSD and the appropriate elementary school district.

Project# / Plan Check #: _____ **BUILDING PERMIT #:** _____

Tract #: _____ Parcel #(s): _____

<p>COMMERCIAL/INDUSTRIAL*</p> <p>Square Footage: _____</p> <p>(If Tear-Down/Rebuild: _____ Sq. Ft. (old))</p>	<p>RESIDENTIAL**</p> <p><input type="checkbox"/> New Residential Construction: _____ Sq. Ft.</p> <p><input type="checkbox"/> Addition/Remodel/Expansion: _____ Sq. Ft.</p> <p><input type="checkbox"/> Tear-Down/Rebuild: _____ Sq. Ft. (new) _____ Sq. Ft. (old)</p> <p>(If Tear-Down/Rebuild: <input type="checkbox"/> Voluntary OR <input type="checkbox"/> Damage/Destruction Caused by Disaster)</p>	<p># of Units: _____</p> <p>Unit Type: _____ (single or multi-family, attached/detached, etc.)</p>
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Signature of Authorized Building Dept. Officer

Name

Title

Date

***Commercial/Industrial** – Chargeable Covered and Enclosed Space: Square footage of the covered and enclosed space determined to be within the perimeter of a commercial or industrial structure, not including any storage areas incidental to the principal use of the construction, garage, parking structure, unenclosed walkway, or utility or disposal area.

****Residential** – Assessable Space: All of the square footage within the perimeter of a residential structure, not including any carport, covered or uncovered walkway, garage, overhang, patio, enclosed patio, detached accessory structure, or similar area. Assessable space includes the square footage of enclosed walkways, such as hallways inside the perimeter of a residential structure.

CERTIFICATE OF COMPLIANCE FOR PAYMENT OF DEVELOPER FEES (Continued)

SECTION 3: This section to be completed by **San Benito High School District** (Authorized District Representative)

School impact fees are subject to change upon approval by the San Benito High School District (SBHSD) Board of Education. Current rate in effect applies at the time of imposition of fees/payment. Payment of these fees to SBHSD is a prerequisite to the issuance of a building permit.

The following square footage is as certified by the City/County on the City's/County's Certification (see previous page):

FEE COMPUTATION

Commercial/Industrial

Square Footage: _____ X \$ _____ = _____
 (# of square feet) (rate per sf) (commercial/industrial developer fees due)

Residential

Square Footage: _____ X \$ _____ = _____
 (# of square feet) (rate per sf) (residential developer fees due)

TOTAL: \$ _____

Exempt (If exempt, check box & state reason): _____

Amount Paid \$ _____ **Date of Payment:** _____ **Check #:** _____

Receipt #: _____ **CERTIFICATE OF COMPLIANCE #:** _____

Signature of Authorized District Representative

Name

Title

Date of Issuance

PURSUANT TO GOVERNMENT CODE SECTION 66020(d), OWNER/DEVELOPER HAS A PERIOD OF 90 DAYS FROM THE DATE OF ISSUANCE OF THIS CERTIFICATE TO PROTEST THE IMPOSITION OF THESE FEES

INSTRUCTIONS: Owner/Developer ("Owner") must follow the instructions listed below to assist us in processing your Certificate of Compliance promptly:

1. Upon completion of Section 1, Owner must submit this form to the City or County building department (applicable jurisdiction) for calculation and certification of Project square footage using Section 2 of this form. Completion of Sections 1 (by Owner) and Section 2 (by City/County) is required prior to Owner submittal of this form to SBHSD.
2. Fees must be paid in person at SBHSD's Business Office (1220 Monterey Street, Hollister) **BY APPOINTMENT ONLY**. Please call (831) 637-5831, Ext. 151, to schedule an appointment with SBHSD to process and pay developer fees.
3. Owner must bring the following to the appointment: (i) fully completed original Certificate of Compliance form, with all of the above blank portions completed by the Owner (Section 1) and City/County (Section 2) with authorized original signatures (in ink); (ii) Owner's current Driver's License, passport, or government issued I.D.; and (iii) full payment of fees, by Certified or Cashier's Check, made payable to San Benito High School District.
4. Issuance of a Certificate of Compliance by SBHSD is a precondition to issuance of a building permit for the Project.
5. Upon payment and clearance of fees, SBHSD will issue a Certificate of Compliance and receipt for the amount paid. Issuance of a Certificate of Compliance by SBHSD certifies compliance with SBHSD's school impact fee requirements only; it does NOT certify payment of or compliance with any fees or requirements imposed by the applicable elementary school district within whose boundaries the Project is located.
6. If subsequent modifications to the Project result in a change in project type or an increase in square footage, or if the Certificate of Compliance expires prior to building permit issuance, Owner must obtain an updated Certificate of Compliance from SBHSD and pay any additional fees owing at the then-current rate before the building permit can be issued.
7. Fee rates are subject to change at any time upon approval by SBHSD's Board of Education in accordance with law. The current rate in effect at the time of imposition of fees/payment shall apply. It is the Owner's responsibility to contact SBHSD to find out about current rates, the basis for fees, and fee increases or changes.
8. SBHSD charges a \$100 administrative fee to process any refund of fees, or amendments to or cancellation of a Certificate of Compliance formerly issued on any type of development, including, without limitation, amendments due to down-sizing, project cancellation, or expired building permit. A returned check due to "insufficient funds" is subject to a \$35 returned check fee in addition to the \$100 administrative fee for reprocessing.

CERTIFICATE OF COMPLIANCE EXPIRES ONE (1) YEAR FROM THE DATE OF ISSUANCE