



COUNTY OF SAN BENITO RESOURCE MANAGEMENT AGENCY PLANNING AND BUILDING INSPECTION SERVICES

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Commercial Exterior Signs Requirements

APPLICABLE CODES:

2016 California Building Code, California Electrical Code, California Energy Code, California Green Building Code

GENERAL REQUIREMENTS:

- Submit two (2) sets of building plans, two (2) sets of energy compliance forms (**NRCC-LTS-01-E**) and one (1) properly completed building permit application.
- Planning clearances must be obtained prior to building submittal and review.
- If the proposed sign is for an existing building, verify if tenant improvements have been made.

PLAN REQUIREMENTS:

- Plan must have the following information:
 - Elevation views of the building showing the proposed sign(s);
 - Electrical information (i.e., disconnect switch, transformer location*);
 - Sign anchorage sizes, types and location(s)*.
- Energy Compliance:
NRCC-LTS-01-E compliance forms, properly completed.
The energy compliance forms can be accessed at:
<http://www.energy.ca.gov/2015publications/CEC-400-2015-033/appendices/forms/NRCC/2016-NRCC-LTS-01-E-SignLighting.pdf>

SIGN LIGHTING CONTROL REQUIREMENTS:

- **Indoor Signs.** Automatic time-switch control or astronomical time-switch control.
- **Outdoor Signs.**
 - A. Lighting controlled with a photocontrol in addition to an automatic time-switch control, or astronomical time-switch control.
 - B. Sign lighting that is ON day & night shall be controlled by a dimmer to reduce lighting by 65% during night time hours. Note: Signs illuminated at night for more than 1hr during daylight shall be considered ON day & night.

EXAMPLE CONSTRUCTION DETAIL*

