



*The following guidelines shall be adhered to by all juveniles participating in JCWP. Minors who fail to follow the listed guidelines are subject to recourse which can include an increase of days served, a failing grade for days completed or a violation of probation. These guidelines will be explained during orientation (conducted at Juvenile Hall every Thursday at 6:30pm).*

## JUVENILE COURT WORK PROJECT RULES

1. The J.C.W.P takes place on Saturdays during the hours of 8am-3:00pm. Minors who are referred to the program are required to attend every Saturday. The day's schedule will be explained at 8:00am.
2. Minors assigned to the J.C.W.P will be searched upon entry to the juvenile hall grounds. Minors in possession of illegal drugs or weapons will be arrested and removed from the program. (Minors will be removed for that particular commitment but not barred from the program in the future).
3. Minors are not to bring cigarettes, matches, lighters, or other tobacco products. Ipods, MP3 players, and cell phones also prohibited.
4. At times the J.C.W.P will be canceled due to rain. If its raining, call the juvenile hall at 831-636-4050 between the times of 7am and 7:30 am and ask to speak to a supervisor for further instruction.
5. It is the responsibility of the parent/guardian to see that minors arrive and leave the juvenile hall grounds on time.
6. Minors responsible for any tools assigned to them. Any equipment broken through carelessness will be paid for by the minor and/or parents. Destruction of Juvenile Hall property may result in arrest.
7. Work clothes and work shoes must be worn. No sandals, tank tops or low cut shirts should be worn. Valuables such as jewelry and large amounts of money must not be brought to the program. Minors having gang paraphernalia or clothing that promotes drugs or violence will result in the minor being sent home and a negative report sent to the minor's probation officer. If inappropriate clothing is worn to the program the minor will be offered clothing from the juvenile hall to work in for the day. If the clothing is refused the minor will be sent home and receive a failing grade for the day.
8. Minors are required to bring water and a sack lunch. **NO GLASS CONTAINERS.** Break time and lunch time will be provided. At these times you may go to the restroom or get a drink of water. **You are not to leave** the work or break area at anytime without the consent of JCWP Coordinator.
9. Minors are not to communicate to any minors in the facility under any circumstance. If a minor is seen doing so he/she may face criminal charges.
10. **ILLNESS:** Should an illness occur the minor is to call the Juvenile Hall at 831-636-4050 and report the illness to the supervisor. A doctor's note is required before

returning to the program.

11. All minors start the program with a failing grade. It is up to the minor to raise his or her grade in their commitment time. Grades can be raised by obtaining points in the following areas: professionalism, attitude, work ethic, attendance, attire and completion of work. If minors are able to achieve an "A" grade and then maintain it for the duration of three work days the minor will be allowed to graduate the program.
12. If a failing grade or poor attendance continues to occur consequences will be enforced. A poor report will be given to the probation officer and a probation violation can occur which may result in recommitment to the Juvenile Hall.

Date: \_\_\_\_\_

Minor: \_\_\_\_\_

Witness: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_