



## SAN BENITO COUNTY BOARD OF SUPERVISORS

Mark Medina District No. 1	Anthony Botelho District No. 2 Chair	Robert Rivas District No. 3	Jerry Muenzer District No. 4 Vice - Chair	Jaime De La Cruz District No. 5
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County Administration Building - Board of Supervisors Chambers, 481 Fourth Street, Hollister,  
California

### SPECIAL MEETING MINUTES April 10, 2018 9:00 AM

#### ***Mission Statement***

*The County Board of Supervisors will recognize the public trust it holds, will on all occasions conduct business with honesty, integrity, and respect for the individual, and will hold the organization of County government to that same standard.*

***The San Benito County Board of Supervisors welcomes you to this meeting and encourages your participation.***

- If you wish to speak on an item contained in the agenda please complete a Speaker Card identifying the item(s) and provide it to the Clerk of the Board prior to consideration of the item.

***Each individual speaker will be limited to a presentation total of (3) minutes unless otherwise permitted by the Board Chair.***

#### **CALL TO ORDER**

The meeting was called to order at 9:00 a.m. by Chairman Anthony Botelho. Those present were Supervisors Jaime De La Cruz, Mark Medina, Robert Rivas and Jerry Muenzer, as well as, County Counsel Barbara Thompson, County Administrative Officer Ray Espinosa and Clerk of the Board Janet Slibsager.

- a. Pledge of Allegiance

**Pledge of Allegiance to be led by Supervisor Mark Medina, District #1.**

The Pledge of Allegiance was led by Supervisor Mark Medina.

- b. Acknowledge Certificate of Posting

MOTION:

Approved by the Board of Supervisors on 05/08/18

Motion to acknowledge Certificate Made by **Supervisor Robert Rivas** and seconded by **Vice Chair Jerry Muenzer**  
of Posting:

**5 - 0**

For (5):

Against (0):

*Ayes: Botelho, De La Cruz, Medina, Muenzer, Rivas*

### **Certificate of Posting.**

## **REGULAR AGENDA**

1. **CLERK/AUDITOR/RECORDER/ELECTIONS - J. P. GONZALEZ**  
Receive Post-Employment Benefits (OPEB) PowerPoint presentation.  
SBC FILE NUMBER: 119

Clerk/Auditor/Recorder/Elections Joe Paul Gonzalez provided a PowerPoint presentation in regards to the following: Post-Employment Benefits (OPEB), other Post-Employment Obligations Actuarial Valuation dated July 1, 2017; County of San Benito Resolution 93-06 passed and adopted June 8, 1993; Retiree Health Program; 2018 Employee Health Contribution for employees and retirees hired prior to January 2, 2010; OPEB Actuarial Determined Contribution; OPEB Implied Subsidy; Results of the Retired Health Valuation as of July 1, 2017; San Benito County OPEB Liability; Net OPEB Liability; Actuarial Determined Contribution; Comparative Annual Required Contributions; CERBT Account Summary; Recommendations.

Supervisor Muenzer asked what the other agencies in the region are funded.

Joe Paul Gonzalez provided information.

County Administrative Officer provided additional information.

This was a report only.

2. **CLERK/AUDITOR/RECORDER/ELECTIONS - J.P. GONZALEZ**  
Accept presentation of TEETER fund allocation and hold discussion.  
SBC FILE NUMBER: 608

Clerk/Auditor/Recorder/Elections, Joe Paul Gonzalez, provided a PowerPoint presentation in regards to Teeter Plan Fund FY 2017-18. Information covered was: What is the Teeter Plan; What does the Teeter do; What are the benefits of the Teeter Plan Fund; What are the pitfalls of the teeter Plan Fund; How has the County's Plan Performed; Teeter Plan Delinquency Receivable Balances and Annual Buyout Amount 2008-2017; Teeter Plan Delinquency Receivable Balances and Annual Buyout Amounts 2013-2017; Teeter Plan New Delinquency Buyout; Receivable Balances; Penalty Revenue; and Cumulative Revenue; Teeter Plan Annual New Delinquency Buyout and Revenue; Teeter Plan-Fiscal Beginning Cash Balances; Teeter Plan Maximum and Minimum Cash Requirements; Teeter Plan Cash Requirements; Teeter Plan "Excess Cash; Use of Teeter Plan Funds Recommendation and Questions.

County Administrative Officer provided additional information.

Those speaking from the public was Marty Richman, Hollister, resident.

Discussion between Board and staff.

This was a presentation only.

3. **CLERK/AUDITOR/RECORDER/ELECTIONS - J. P. GONZALEZ**  
Receive report on the Comprehensive Annual Financial Report (CAFR) and Single Audit for FY 2016-17; and PowerPoint presentation.  
SBC FILE NUMBER: 608

Clerk/Auditor/Recorder/Elections, Joe Paul Gonzalez, provided a PowerPoint presentation in regards to the Comprehensive Annual Financial Report (CAFR) and Single Audit for FY 2016-17. Items that were covered were: Letter of Transmittal; CAFR Organization; General Fund; General Fund-Statement of Revenues, Expenditures, and changes in Fund Balance; Change in Fund Balance (5 Years); Audit Findings; Corrective Action; External Auditor: Four Types of Audit Reports; Independent Auditor's Report; Completion of the CAFR; Questions.

County Administrative Officer Ray Espinosa provided some clarity.

Discussion ensued by Board and Staff.

Office of Emergency Services Director Kevin O'Neill provided information on FEMA reimbursements to the County during the flood.

Clifton Larson Allen, Auditor's for the County, provided additional information.

CAO advised the Board that this would be looked into further and brought back to the Board at another date.

This was a report only.

4. **COUNTY ADMINISTRATION OFFICE - R ESPINOSA**  
Review Draft Budget Policies for the development of the FY18/19 Recommended Budget.  
SBC FILE NUMBER: 865

Budget Officer Melinda Casillas provided information in regards to San Benito County Budget Policies for FY 2018/19. The following was discussed: Operating Policies; Human Resources and Personnel Policies; Capital Improvement Policies; Reserves & Contingency Policies.

County Administrative Officer, Ray Espinosa, provided additional information.

Chairman Botelho said that he liked the format.

Those speaking from the public were: Marty Richman, Hollister resident, spoke in regards to how staffing is really bad and how we are not competitive with other Counties and the high turn over rate. He said that the County is way over due for a comprehensive plan, complete staff analysis.

CAO Ray Espinosa said that we have had many conversations for what has just been said and that our goal is to address classifications.

Chairman Botelho stated that we need to improve retention. Very good points from Mr. Richman.

This was a report only.

5. **COUNTY ADMINISTRATION OFFICE - R ESPINOSA**

Overview and discussion of Departmental requested budgets for FY 18/19 and budgetary needs.

SBC FILE NUMBER: 865

Budget Officer, Melinda Casillas, provided information for FY 18/19 recommended budget overview dated April 10, 2018.

County Administrative Officer, Ray Espinosa, provided additional information.

This was a report only.

**Adjourn to the next regular meeting of April 17, 2018.**

The meeting adjourned at 10:55 a.m.

*In compliance with the Americans with Disabilities Act (ADA) the Board of Supervisors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831) 636-4000 at least 48 hours before the meeting to enable the County to make reasonable arrangements to ensure accessibility.*