



## SAN BENITO COUNTY PARKS AND RECREATION COMMISSION

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<b>Mindy Sotelo</b>	<b>Tim Powers</b>	<b>Timothy Foley</b>	<b>Paul Hain</b>	<b>Luis Patino</b>	<b>Don Pidd</b>	<b>Richard Gallagher</b>
District No. 3	District No. 2	District No. 1	District No. 4	District No. 5	Historical Society	Veteran's Park Commission

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### **AGENDA REGULAR MEETING May 9, 2018 5:30 PM**

#### **I. CALL TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call
- C. Acknowledge Certificate of Posting

#### **II. PUBLIC COMMENT**

*Opportunity to address the commission on items of interest not appearing on the agenda or not scheduled for public hearing. No action may be taken unless provided for by GC 56954.2. Each speaker is limited to five minutes.*

#### **III. CONSENT ITEMS**

- A. Approve the action minutes of the October 11, 2017 and November 8, 2017 regular meetings.

#### **IV. STAFF ANNOUNCEMENTS - Information Only**

- A. **RESOURCE MANAGEMENT AGENCY**  
Update on New Staff Department organization relative to PRC and County Parks and Recreation program.
- B. **INFORMATION TECHNOLOGY**  
Update on website (sbcparcs.org) operation and content development.

## **V. COMMISSIONER REPORTS**

- A. Commissioners Reports
- B. Committees Report.

## **VI. DISCUSSION ITEMS**

The Commission will consider and may take action on the following items:

- A. **RESOURCE MANAGEMENT AGENCY**  
Update on Upcoming Subdivisions. The commission will receive a report of the Upcoming Subdivisions for the unincorporated area if any and be given an overview in regards to park elements within the subdivisions.
- B. **PARKS AND RECREATION**  
Update on proposed restoration of the Tres Pinos Creek at the San Benito County Historical and Recreational Park.
- C. **PARKS AND RECREATION**  
Update on park projects recommended by the PRC to be included in the 2018-19 Budget.
- D. **PARKS AND RECREATION**  
Discuss plans to update the San Benito Parks and Recreation Facilities Master Plan per recommendations of the PRC Ad Hoc Committee.

## **VII. ADJOURNMENT**

**SAN BENITO COUNTY  
PARK AND RECREATION COMMISSION  
CERTIFICATE OF POSTING**

**Pursuant to Government Code Section #54954.2(a), the agenda for the San Benito County Parks and Recreation Commission meeting of May 9, 2018 was posted on the 4<sup>th</sup> day of May, 2018 at the following locations, freely accessible to the public:**

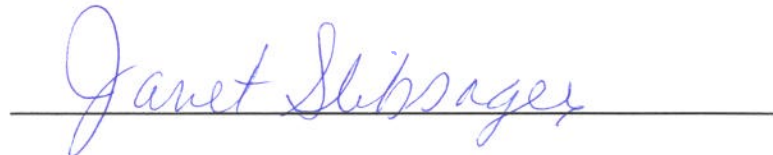
**The front entrance of the old County Courthouse, Monterey Street,  
City of Hollister, County of San Benito, State of California**

**and**

**The front entrance of the San Benito County Administration  
Building, 481 Fourth Street, Hollister, CA**

**I, Janet Slibsager, certify under penalty of perjury, that the foregoing is true and correct.**

**JANET SLIBSAGER, CLERK OF THE BOARD OF  
SUPERVISORS**





**SAN BENITO COUNTY PARKS AND RECREATION COMMISSION**

481 Fourth Street, Hollister, CA 95023

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<b>Mindy Sotelo</b>	<b>Valerie Eglan</b>	<b>Timothy Foley</b>	<b>Paul Scherer</b>	<b>Luis Patino</b>	<b>Don Pidd</b>	<b>Richard Gallagher</b>
District No.	District No.	District No.	District No.	District No.	Historical Society	Veteran's Park Commission
3	2	1	4	5		

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**MINUTES  
REGULAR MEETING  
October 11, 2017  
5:30 PM**

**I. CALL TO ORDER**

The meeting was called to order at 5:30 p.m. by Commissioner Don Pidd

**A. Pledge of Allegiance**

Pledge of Allegiance was led by Commissioner Don Pidd. Commissioner Pidd asked everyone to remain standing for a moment of silence for the lives which were lost in Northern California due to the fires.

**B. Roll Call**

Janet Slipsager called roll. Commissioners Valerie Eglan, Timothy Foley, Luis Patino and Don Pidd were present. Commissioners Mindy Sotelo and Richard Gallagher were absent.

**C. Acknowledge Certificate of Posting**

MOTION:

To accept the certificate of posting: Made by **Tim Foley** and seconded by **Valerie Eglan**

**4 - 0**

For (4):

Against (0):

*Ayes: Eglan, Foley, Patino, Pidd*

**II. PUBLIC COMMENT**

There was no one from the public wishing to speak.

*Opportunity to address the commission on items of interest not appearing on the agenda or not scheduled for public hearing. No action may be taken unless provided for by GC 56954.2. Each speaker is limited to five minutes.*

### **III. CONSENT ITEMS**

- A. Approve the action minutes of the July 12, 2017 and August 9, 2017 Parks Recreation Commission meetings.

MOTION:

*Approved the action minutes as presented.:* Made by **Tim Foley** and seconded by **Luis Patino**

**4 - 0**

*For (4):*

*Against (0):*

*Ayes: Egland, Foley, Patino, Pidd*

### **IV. STAFF ANNOUNCEMENTS - Information Only**

A. **RESOURCE MANAGEMENT AGENCY**

Update on new staff development organization relative to the Parks Recreation Commission and County Parks and Recreation Program.

No one from RMA attended, will put on the next meeting agenda.

B. **INFORMATION TECHNOLOGY**

Update on website (sbcparks.org) operation and content development.

A handout from Sacramento Villicana that he was not able to attend, but that he has connected with Schipper Design about getting the parks website cleaned up. He mentioned that his last communication was with Kathy Schipper.

C. **RESOURCE MANAGEMENT AGENCY**

Update on proposed changes to Ordinance 894 concerning the San Benito County Historical and Recreation Park.

This is an ongoing agenda item, there is no update at this time.

Commissioner Foley asked how long this could take.

Commissioner Pidd said that due to changes in staff there has been some set backs and the Supervisors are currently looking at the fee structure throughout the County as a whole.

### **V. COMMISSIONER REPORTS**

Commissioner Egland reported that San Juan Bautista is working at forming a Parks Commission for the town.

Commissioner Foley stated that the park is looking good. He reported that he attended a gala honoring Sam Farr for his work at the Pinnacles National Monument and National Parks.

Commissioner Pidd mentioned for those in the audience that he is with the San Benito County Historical Society and the caretaker of the park also. He said we are making great strides out there

and recently received a large donation through the County from P.G. & E. for tree maintenance and tree planting for the Historical Park and other parks in the County. He mentioned that we are working hard to enhance the park and its use. We have three major events there throughout the year: Civil War reenactment in September; Blue Grass Festival in August and Saturday, October 14th our 4th Annual Olive Festival.

## VI. DISCUSSION ITEMS

The Commission will consider and may take action on the following items:

### A. **RESOURCE MANAGEMENT AGENCY**

Fay/Bennett Vesting Tentative Subdivision Map Review TSM 15-93

1. Receive a brief staff report
2. Review and consider the applicant's proposal, and
3. Make a recommendation to the Planning Commission on how the project should best meet compliance with the Parks and Recreation Master Plan.

Prior to the Planning Commission acting upon a proposed subdivision, County Code Section 23.15.008 requires that the Parks and Recreation Commission review compliance with the Parks and Recreation Master Plan and make a recommendation to the Planning Commission on whether a fee in-lieu is sufficient to meet the County needs for Parks and Recreation in this particular case, or whether on-site park space shall be provided, or a combination of both.

Tavin Kininson Brown of the RMA/ Planning Department provided a brief staff report of the project. He mentioned that he was here for the Commission to review the project and consider the applicants proposal based on what is presented and make a recommendation to the Planning Commission on how the project should best meet compliance with the Parks and Recreation Master Plan.

Commissioner Pidd provided information on how they have been out of the loop on some of these projects, etc.

Commissioner Pidd asked if they could meet at the table to go over the map and plans of the project.

Commissioners gathered at the table to review the maps and plans as presented by Tavin Brown of the RMA/Planning Department in regards to the development.

Tavin Brown along with the developer provided additional clarification on the project and answered questions that the Commissioners may have had.

Commissioners returned to their seats for further discussion.

Commissioner Pidd said what he is hearing that we are okay with the in-lieu fees but that our main concern is the safety and activity issues and that they need to be resolved at the planning level to accommodate the people living near the park.

MOTION:

*For the County to accept an in-lieu fee for the parks requirement, yet convey to the Planning Commission the safety concerns, and want to see improvements be configured in such away as to provide the safe access cross*

Made by **Tim Foley** and seconded by

streets to the park facilities.:

Valerie Eglund

4 - 0

For (4):

Against (0):

*Ayes: Eglund, Foley, Patino, Pidd*

**B. RESOURCE MANAGEMENT AGENCY**

The Bluffs at Ridgemark Vesting Tentative Subdivision Map Review TSM 15-94

1. Receive a brief staff report

2. Review and consider the applicant's proposal, and

3. Make a recommendation to the Planning Commission on how the project should best meet compliance with the Parks and Recreation Master Plan.

Prior to the Planning Commission acting upon a proposed subdivision, County Code Section 23.15.008 requires that the Parks and Recreation Commission review for compliance with the Parks and Recreation Master Plan and make a recommendation to the Planning Commission on whether on-site park space shall be provided, whether a fee in-lieu is sufficient to meet the County needs for Parks and Recreation, or a combination of both.

Tavin Kinison Brown, RMA/Planning Department, asked the Commissioners to meet at the table to review the map of the project that was proposed. The developer was available for any questions and for discussion of the project that is being proposed.

Commissioner Pidd asked if there was a motion.

MOTION:

To approve project as presented: Made by Luis Patino and seconded by Valerie Eglund

4 - 0

For (4):

Against (0):

*Ayes: Eglund, Foley, Patino, Pidd*

**C. RESOURCE MANAGEMENT AGENCY**

Update on Upcoming Subdivisions: The commission will receive a report of the upcoming subdivisions for the unincorporated area and be given an overview of their role in regards to park elements and subdivisions.

Tavin Kinison Brown, RMA/Planning Department, provided some information. He said that they would keep the Commission up to date when they have some information available.

Discussion ended by Commissioners and Mr. Brown.

Commissioner Pidd thanked Mr. Brown for his information.

**D. PARKS AND RECREATION COMMISSION**

Discuss plan to identify and map (GIS-Rene Anchieta presentation) all existing trails and parks in San Benito County and how best to work with each Supervisor to connect these existing trails and parks within their District (including City parks and

trails), to adjoining Districts and to neighboring Counties.

Commissioner Pidd read the email that Rene Anchieta provided since he was not able to attend the meeting. Mr. Anchieta stated that he is working on mapping trails and creating interactive maps for the website. He said hopefully he will be able to have a presentation for the next meeting.

**E. PARKS AND RECREATION COMMISSION**

Discuss need for and dissemination of education packet or online links for commissioners on the Quimby Act, the Brown Act, Park Land Dedications, Parkway/Regional Park EIR, General Plan, Parks Master Plan, etc.

Commissioner Pidd said that we are trying to get an education packet together for Commissioners that would allow all of us to be more knowledgeable of everything from the Brown Act, Quimby Act, etc. He said it could be an on line training so that we know what we are talking about.

Tavin Kinison Brown, RMA/Planning Department, said that there are probably examples out there from other counties that we can pull from to meet the needs of San Benito County.

Discussion ensued by Commissioners and Mr. Brown.

Commissioner Foley mentioned how he is communicating with his Supervisor Mark Medina with what they are doing at the meetings.

Commissioner Pidd mentioned that Commissioner Paul Scherer was going to step down, so we will be filling his position. So if you know of anyone in south county who would like to be a commissioner have them approach Jerry Muenzer.

**VII. ADJOURNMENT**

Commissioner Patino made a motion to adjourn the meeting, seconded by Commissioner England. Meeting adjourned at 7:10 p.m.





**SAN BENITO COUNTY PARKS AND RECREATION COMMISSION**

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<b>Mindy Sotelo</b>	<b>Valerie Eglan</b>	<b>Timothy Foley</b>	<b>Luis Patino</b>	<b>Don Pidd</b>	<b>Richard Gallagher</b>
District No. 3	District No. 2	District No. 1	District No. 4	Historical Society	Veteran's Park Commission

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**MINUTES  
REGULAR MEETING  
November 8, 2017  
5:30 PM**

**I. CALL TO ORDER**

The meeting was called to order at 5:30 by Commissioner Don Pidd.

A. Pledge of Allegiance

Pledge of Allegiance was led by Commissioner Don Pidd.

B. Roll Call

Janet Slibsager called roll. Commissioners Mindy Sotelo, Valerie Eglan, Tim Foley, Luis Patino and Don Pidd were present. Commissioner Richard Gallagher was absent.

C. Acknowledge Certificate of Posting

MOTION:

To accept the certificate of posting: Made by **Tim Foley** and seconded by **Mindy Sotelo**

**5 - 0**

For (5):

Against (0):

*Ayes: Eglan, Foley, Patino, Pidd, Sotelo*

**II. PUBLIC COMMENT**

There was no one from the public wishing to speak.

*Opportunity to address the commission on items of interest not appearing on the agenda or not scheduled for public hearing. No action may be taken unless*

*provided for by GC 56954.2. Each speaker is limited to five minutes.*

### **III. CONSENT ITEMS**

### **IV. STAFF ANNOUNCEMENTS - Information Only**

#### **A. RESOURCE MANAGEMENT AGENCY**

Update on New Staff department organization relative to Parks Recreation Commission and County Parks and Recreation program.

John Guertin Resource Management Director introduced himself. He said that he didn't have an update on staffing other than they are working on staffing. He said that we are currently extremely understaffed in the parks and road maintenance area. He said that we are working on a plan and hopefully by January we should be able to come back with staffing plans for the future.

Commissioner Pidd asked if they were looking for staffing for parks.

Mr. Guertin replied yes that is the plan.

Mr. Guertin provided a brief background of who he was and where he came from for the Commissioners.

#### **B. INFORMATION TECHNOLOGY**

Update on website ([sbcparks.org](http://sbcparks.org)) operation and content development.

Sacramento Villicana was unable to attend but left a message to report that he is still working on the website and will come to a future meeting once he has an update.

John Guertin provided additional information. He said that at last weeks intergovernmental committee meeting between the County and the Cities a request was made by the committee that the Cities and the County work together on providing more information about shared resources in the parks, so they will be working with Sacramento to make sure we get all the parks and resources accounted for on that website.

#### **C. PARKS AND RECREATION COMMISSION**

Update on request for Parks Recreation Commission membership in California Parks and Recreation Society.

Louie Valdez said that he has spoke with Melinda Casillas, Budget Director, and there is monies available for members of the association to attend conference. He said that our practice has been when either an elected or an appointed official travels they usually do that with a staff member. However, if the Commission wants to send a couple of folks to that conference it is doable. We would, however, want to see if maybe one of the Board of Supervisors would want to attend with you. He said that there is money to do that and you would have to decide among yourselves who is going to go and approach the Board members and we could make arrangements to get that done. Commissioner Pidd asked what was the process to get the membership.

Mr. Valdez said that if they could get the paper work to him he would forward to Ms. Casillas to get processed.

Commissioner Pidd said that he would gather up the information for the conference next year and put on the next agenda.

## V. COMMISSIONER REPORTS

Commissioner Pidd had Louie Valdez provide information in regards to a meeting which County Counsel and Bill Nicholson the Executive Director of LAFCO had. He said that Mr. Nicholson provided them with an update regarding the community service district effort that is about five years old. He said a community service district is a mechanism which to fund a public programs of this kind. It is a mechanism that you would present eventually to voters as a parcel tax. He said that there is a interest in re perusing some kind of activity.

Commissioner Pidd said what they are trying to coordinate a joint special meeting in December with the City Parks and Recreation and Mr. Nicholson of LAFCO on the community service districts.

Commissioner said that he would try to get something coordinated within the first couple weeks of December.

Commissioner Egland asked if we were suppose to request about moving forward with research, inquires, getting something going about the possibility of hiring an outside source to do a inquiry into the community about the perception of doing a district.

Louie Valdez said he thinks that the discussion was to have the special meeting and discuss with the City if they are interested in doing that. If they are interested in doing that then we would go from there. He said it is a pretty big deal, it is a major step forward.

## VI. DISCUSSION ITEMS

The Commission will consider and may take action on the following items:

### A. RESOURCE MANAGEMENT AGENCY

Update on Upcoming Subdivisions: The commission will receive a report of the upcoming subdivisions for the unincorporated area and be given an overview of their role in regards to park elements and subdivisions.

John Guertin said that he had no additional information to add from what Tavin Brown provided at the last meeting.

Commissioner Pidd said that this item will always be on an agenda but it doesn't require there attendance if there is nothing to report. He said a written response would be fine.

### B. PARKS AND RECREATION COMMISSION

Discuss plan to identify and map (GIS-Rene Anchieta presentation) all existing trails and parks in San Benito County and how best to work with each Supervisor to connect these existing trails and parks within their District (including City parks and trails), to adjoining Districts, and to neighboring Counties.

Commissioner Pidd provided information from Rene Archieta who was not able to attend the meeting. He said that he is working on an interactive map gallery that can be viewed and provided a website. He said that he would be adding more to the gallery and maps as well. He said that he was also in the process of creating something called a "Story Map", which he provided a example.

### C. RESOURCE MANAGEMENT AGENCY

Discuss proposed changes to Ordinance 894 concerning the San Benito County Historical and Recreational Park.

Commissioner Pidd provided Mr. Guertin with some background information in regards to the Historical Park, and what changes in Ordinance 894 that they were asking for.

Commissioner Pidd provided a list of things they would like to see addressed at the Historical Park if RMA gets park staffing.

John Guertins said that he would like to come out and walk the park with Commissioner Pidd and get a better sense of the facility out there and what the issues are and talk with staff to see what is realistic out there right now, with the current staffing. He said that he would like to recommend going forward in putting together a group to develop a park management plan for the park to help with planning for any future development in the park; help looking for grant resources or donations. He said if we could get something like that going in the next year or so it would be great.

Commissioner Pidd formed an Ad Hoc committee for the Historical Park consisting of himself and Commissioner Foley to meet with John Guertin of RMA to take a tour of the Historical Park and discuss some of the needs.

## **VII. ADJOURNMENT**

Commissioner Eglund made a motion to adjourn the meeting, seconded by Commissioner Foley. Meeting adjourned at 6:09 p.m.