



5.2 Commissioner Gallagher updated events and activity occurring in the San Benito County Parks and Recreation commission. American Legion appreciation dinner will be occurring March 22.

## **6. Discussion Items**

### **6.1 Hollister Heat Container Roof**

During the November 5, 2012 Veterans Memorial Park Commission meeting, staff was directed via commission motion to assist the Hollister Heat in obtaining all the necessary agreements and permits required to implement their proposed Container Roof project. In working with Jennifer Bagley of the Hollister Heat and the County Counsel, staff is presenting the necessary agreement for approval. Once this agreement is approved and signed by the Commission Chair, it will be presented to the County Board of Supervisors for approval. After the agreement is approved and signed by the Board of Supervisor Chair, required insurance will be presented and a county building permit will be issued. Construction will begin after all these steps are completed.

*A motion to approve the agreement with Hollister Heat for construction of a Container Roof and authorize the chair to sign the agreement was made by Commissioner Hawkins and seconded by Commissioner Gallagher. Motion passed 3-0.*

### **6.2 Park Operations Update**

Mike updated the commission on park operations covering the prior quarter. The rental usage statistics showed steady signs of increase due to the favorable weather. Pictures were displayed of table painting and tree trimming work. Restrooms damage was repaired from prior quarter. No user complaints or graffiti. Budget to date financials are tracking at 61% which is slightly higher than expected. Operations will manage this number down by year end.

### **6.3 Park Water Supply**

Commissioner De La Cruz arrived and took chair of commission.

Steve updated the commission on progress with the well project. The equipment specifications, location, and timelines were discussed. A questions and answers period ensued. A history of the old well was given along with explanation as to why it can no longer be used. The next steps will be to finalize the bidding specifications.

### **6.4 Cell Tower**

The county was approached by AT&T with a request to install a new cell phone tower in the Veterans Park in a located adjacent to the existing Verizon tower. The process for a new tower install will require approval from this commission, the county planning department, and Board of Supervisors. We currently do not have any contract or financial information. Staff is currently looking for commission approval to move forward with the project in concept. Commission comments included revenue from any contracts should remains in the park budget or park fund. The Commission directed staff to move forward with project and report back with details.

## **1.4 Elections of Officers**

Nominations were opened and elections were conducted for San Benito County Parks and Recreation Commission Representative. Commissioner Gallagher was elected.

Nominations were opened and elections were conducted for Chairperson. Commissioner De La Cruz was elected.

Nominations were opened and elections were conducted for Vice-Chairperson. Commissioner St. John was elected.

**7. Adjournment**

*There being no further business to come before the Veterans Memorial Park Commission, Commissioner Gallagher made a motion to adjourn the meeting at 7:30p.m., seconded by Commissioner Hawkins. Motion passed 4-0.*

The next regular meeting of the Veterans Memorial Park Commission will be held on Monday, May 6, 2013 at 7:00 p.m.

Respectfully Submitted,  
Mike Hodges, Staff Analyst  
San Benito County Veterans Memorial Park Commission