



SAN BENITO COUNTY VETERANS MEMORIAL PARK COMMISSION

Dick Gallagher Jaime De La Cruz Ed Hawkins Bob Picha Jerry Muenzer
 Chair Vice-Chair

Hollister VFW Board of Supervisors American Legion San Juan Bautista VFW Board of Supervisors

San Benito County Board Chamber – 481 4th Street, Hollister, CA 95023

REGULAR MEETING ACTION MINUTES February 3, 2014

1. Call To Order at 7:00 p.m. by Commissioner De La Cruz.

1.1 Pledge of Allegiance

The Pledge of Allegiance was led by Eagle Scout Jarod Solis.

1.2 Roll Call

Present: Commissioners Dick Gallagher, Jaime De La Cruz, Ed Hawkins, and Jerry Muenzer.

Absent: Commissioner Bob Picha.

Staff present: Public Works Administrator Steve Wittry and Staff Analyst Mike Hodges.

1.3 Acknowledge Certificate of Posting

The agenda was posted on January 30, 2014 by 5:00 p.m. at the San Benito County Courthouse, San Benito County Administration Building, San Benito County Library, and San Benito County Permit/Sheriff Building per Government Code Section #54954.2(a).

The motion to acknowledge the certificate of posting was made by Commissioner Muenzer and seconded by Commissioner Gallagher. Motion passed 4-0.

1.4 Election of Officers

Nominations were opened and a commission officer election was conducted.

The motion to elect Jaime De La Cruz as 2014 Chairperson was made by Commissioner Gallagher and seconded by Commissioner Hawkins. Motion passed 4-0.

The motion to elect Bob Picha as 2014 Vice-Chairperson was made by Commissioner Muenzer and seconded by Commissioner Hawkins. Motion passed 4-0.

The motion to elect Dick Gallagher as 2014 San Benito County Parks and Recreation Commission Representative was made by Commissioner Muenzer and seconded by Commissioner Hawkins. Motion passed 4-0.

2. Public Comment

No public comment received.

3. Consent Items

The motion to approve the minutes of the November 4, 2013 and December 9, 2013 meetings was made by Commissioner Muenzer and seconded by Commissioner Hawkins. Motion passed 4-0.

4. Staff Announcements – Information Only

No staff announcements received.

5. Commission Announcements, Introductions and Presentations – Information Only

Commissioner Gallagher provided updates on the Parks and Recreation logo, web site, and marketing plan.

6. Discussion Items

6.1 Eagle Scout Park Project.

Mike introduced Jarod Solis a lifelong Hollister resident who is working towards his Eagle Scout rank. Jarod presented a design and plan to replace the main entry sign into the park with a new veterans style theme sign. Commissioner Muenzer inquired as to the location of the sign and challenged Jarod to match the excellent workmanship prior Eagle Scout projects within the park have had. Commissioner Hawkins and Gallagher liked the new sign design.

The motion to approve the Eagle Scout Park Project was made by Commissioner Muenzer and seconded by Commissioner Gallagher. Motion passed 4-0.

6.2 Little League Improvements.

Mike updated the commission on current improvements activities occurring in the Little League sections of the park. Craig Yamaoka a member of the Little League management gave detail description of the damaged dug-outs and requested the commission approval a like-to-like replacement of all dug-outs. Other improvements occurring outside the fields include a cyclone fence between the fields and parking lot. Once all improvements are complete, the league will return to the commission with a show and tell type presentations. Steve noted that all improvements must meet current building codes and receive proper permits.

The motion to approve the Little League Improvements was made by Commissioner Gallagher and seconded by Commissioner Hawkins. Motion passed 4-0.

6.3 Skate Park Update.

Steve updated the commission on the history of the Skate Park expansion project request. Laura Miller from the City of Hollister Parks and Recreation gave a detailed presentation in favor of the expansion proposal. A Skate Park Volunteer Committee was created with hopes to partnership with the City and County. This committee is volunteering to assist with park expansion construction, graffiti and trash removal, and hosting fundraising events to support the skate park. Support comments were given by Gail Hernandez, Frank Ladesma, Rick Castro, Michael Davis, Sarah Mello, Mike Calfer, and Al Devos.

The motion to approve (1) moving forward with the Skate Park Expansion project, (2) direct staff to work with the all organizations involved, (3) developing a 3 commission sub-committee of City Parks and Recreation – County Parks and Recreation – Veterans Commission, (4) have this sub-committee evaluate the details of the project and bring recommendations back to all respective commissions was made by Commissioner Hawkins and seconded by Commissioner Muenzer. Motion passed 4-0.

6.4 Park Operations Update.

Mike updated the commission on the prior quarter's operational activity which included usage, expenses, projected maintenance, user complaints, and weekend call outs. Major damage was a cut in the back fence leading into Bertha Briggs shelter area. Over the Christmas break, the Boy Scouts held a successful tree pick up event.

6.5 Park Water Supply Update.

Mike updated the commission with a report and photos of the current progress of the well project designed to supply irrigation water to the entire park. The well casing is complete and the pumping equipment is on order. Commissioner Hawkins commented on the depth of the pump being low enough so future modifications will not be required.

6.6 Cell Tower Update.

Mike updated the commission on the current status of the new AT&T Cell Tower. The lease agreement was reviewed and modified by staff. This revised agreement is now being evaluated by AT&T. Commissioner Hawkins commented about ensuring no issues with 2 cell towers being in close proximity. Commissioner Gallagher commended on the potential lease rates for cell towers.

7. Adjournment

There being no further business to come before the Veterans Memorial Park Commission, Commissioner Gallagher made a motion to adjourn the meeting at 8:24 p.m., seconded by Commissioner Hawkins. Motion passed 4-0.

The next regular meeting of the Veterans Memorial Park Commission will be held on Monday, May 5, 2014 at 7:00 p.m.

Respectfully Submitted,
Mike Hodges, Staff Analyst
San Benito County Veterans Memorial Park Commission