

SAN BENITO COUNTY VETERANS MEMORIAL PARK COMMISSION

Dick Gallagher

Jaime De La Cruz

Ed Hawkins

Bob Picha

Jerry Muenzer

Chair

Vice-Chair

Hollister VFW

Board of Supervisors American Legion San Juan Bautista VFW Board of Supervisors

San Benito County Board Chamber - 481 4th Street, Hollister, CA 95023

Regular MEETING ACTION MINUTES May 5, 2014

1. Call To Order at 7:00 p.m. by Commissioner Del La Cruz.

1.1 Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner De La Cruz.

1.2 Roll Call

Present:

Commissioners Jaime De La Cruz, Ed Hawkins, and Bob Picha.

Absent:

Commissioner Dick Gallagher and Jerry Muenzer.

Staff present: Public Works Staff Analyst Mike Hodges and Assistant Director Arman Nazemi.

1.3 Acknowledge Certificate of Posting

The agenda was posted on May 2, 2014 by 5:00 p.m. at the San Benito County Courthouse, San Benito County Administration Building, San Benito County Library, and San Benito County Permit/Sheriff Building per Government Code Section #54954.2(a).

The motion to acknowledge the certificate of posting was made by Commissioner De La Cruz and seconded by Commissioner Hawkins. Motion passed 3-0.

2. Public Comment

No public comment received.

3. Consent Items

The motion to approve the minutes of the February 3, 2014 and April 7, 2014 meetings was made by Commissioner Hawkins and seconded by Commissioner Picha. Motion passed 3-0.

4. Staff Announcements – Information Only

Mike updated the commission on a Youth Rally scheduled for May 10th from 10am-6pm happening on the ball field side of the parks with Bertha Briggs facility as the main admissions hub. The event has a number of local sponsors and is free to all youths.

5. Commission Announcements, Introductions and Presentations - Information Only

Sara Fontanos updated to commission on current items the San Benito County Parks and Recreation Commission is working which included new web site, grant opportunities, and general recreation activities.

6. Discussion Items

6.1 Little League Improvement Update.

Craig Yamaoka of the Hollister Little League made a presentation with several pictures of the improvements completed to the fields and dug-outs. The Commission approved these projects during their February 3, 2014 meeting. The completed projects include four new field dug-outs and installation of safety fence between the parking lot and main entrance.

6.2 Skate Park Update.

This item was last presented at the April 7th, 2014 Special Veterans Park Commission Meeting. Sara Fontanos presented the 10 changes to a Hollister City – San Benito County Skate Park lease agreement that were requested during the April meeting. All the changes were acceptable with a few minor adjustments. The defined evening usage time should be lowered to 10pm and the funding source for construction needs to be re-evaluated. A number of speakers supported the project including Gail Hernandez, Laura Miller, Paul Casavez, Andrice Cassey, John Lopez, Cody Cordora, Caleb Amelio, and Ian.

The commission was in favor of moving forward with this lease and project. The next steps involve incorporating these newest changes and presenting to the City of Hollister for review before seeking final approval before the County Board of Supervisors.

6.3 Veterans Park FY14-15 Budget Review.

Mike presented the proposed FY 2014-2015 park budget and capital improvement projects. The projected operating cost is \$93,530 and proposed capital projects include Park Well, Park BBQ Pits, Park Restroom Improvements, Park Parking Lot Lighting, and Bertha Briggs Building Renovation. The commission was in support of the proposed budget and projects.

6.4 Park Operations Update.

Mike updated the commission on the prior quarter's operational activity which included usage, expenses, projected maintenance, user complaints, and weekend call outs.

6.5 Park Water Supply Update.

The fiscal year capital budget has identified the Veterans Park Well project at \$200,000 for the installation of an irrigation well and delivery system connection. Public Works staff has completed a bidding process for the creation of a well and the necessary directional boring to supply utility service to the well head. The boring and well drilling has been completed. The next tasks to be completed on the project are installation of pumping equipment and connection to the distribution pipe system. All necessary pump equipment has been ordered with installation scheduled to happen this next quarter. Park user groups will still receive an increase in utility service expenses to provide water, but it is expected to be quite nominal.

7. Adjournment

There being no further business to come before the Veterans Memorial Park Commission, Commissioner Hawkins made a motion to adjourn the meeting at 7:40 p.m., seconded by Commissioner Picha. Motion passed 3-0.

The next regular meeting of the Veterans Memorial Park Commission will be held on Monday, August 4, 2014 at 7:00 p.m.

Respectfully Submitted, Mike Hodges, Staff Analyst San Benito County Veterans Memorial Park Commission